



Training Manager Continuing Education Approval Criteria

Ohio Administrative Code 4501-7-05 and 4501-7-25 requires every training manager to complete a continuing education course once every three years. The director may approve, on an individual basis, additional conferences, workshops, or seminars, including a driving dynamics or defensive driving course, in satisfaction of this requirement. Pre-approval is required. Requests submitted without pre-approval are subject to rejection. A minimum of six to eight contact hours is expected. Multiple topics or options can be combined to meet the eight-hour expectation. The following topics or concept areas may be appropriate for continuing education:

- ✍ Driver education, driver training or training management, and/or traffic safety
- ✍ Communication and/or training techniques
- ✍ Learning styles, listening skills, speaking skills
- ✍ Attitude, behavior, knowledge, skills information
- ✍ Driving skills and/or techniques
- ✍ Audio-visual equipment, technology, simulator training
- ✍ Computer assisted and/or simulated learning approaches
- ✍ Gender, age, culture and other diversity training
- ✍ Weather, roadway safety, vehicle technology
- ✍ Use of Power Point presentations
- ✍ Alternative teaching techniques
- ✍ Education, enforcement, engineering
- ✍ First aid or first responder training
- ✍ Alcohol or drug information
- ✍ Operation Lifesaver, Child Passenger Safety, Passive Restraint Systems
- ✍ Defensive Driving, Aggressive Driving, Perceptual Skills

Others may be considered. Submit requests to:

Driver Training Program Office

Ohio Department of Public Safety

1970 W. Broad St. Columbus, Ohio 43228

614-466-3524

drivertraining@dps.ohio.gov