TRAINING PROVIDER REGISTRY

How Training Providers Can Prepare for February 7, 2022

March 4, 2021

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

Presenters

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Agenda

1 **THE ELDT FINAL RULE**
What is the ELDT Final Rule and to whom does it apply?

2 **THE TRAINING PROVIDER REGISTRY**
Once operational, how will CDL applicants, training providers, and States use it?

3 **TRAINING PROVIDER REQUIREMENTS**
What do the ELDT regulations require of training providers?

4 **PREPARING FOR FEBRUARY 7, 2022**
What do training providers need to do before, during, and after registration?

5 **THE TPR WEB SERVICE**
What are the technical requirements for setting up a web interface for submitting driver data ?

The ELDT Final Rule

The Entry-Level Driver Training (ELDT) Final Rule

- Published in 2016, mandated by MAP-21*
- Set a Federal standard for mandatory training of entry-level drivers
  - Established minimum requirements for which entry-level drivers and training providers must meet
  - States may have requirements that exceed Federal requirements
- Compliance Date: February 7, 2022
- Established need for the Training Provider Registry

*subsequently updated

Entry-Level Drivers – Who Is Covered?

The ELDT regulations establish new minimum training standards for entry-level drivers. This includes individuals applying for:

A Class A or Class B commercial driver's license (CDL) for the first time

An upgrade of an existing Class B CDL to a Class A CDL

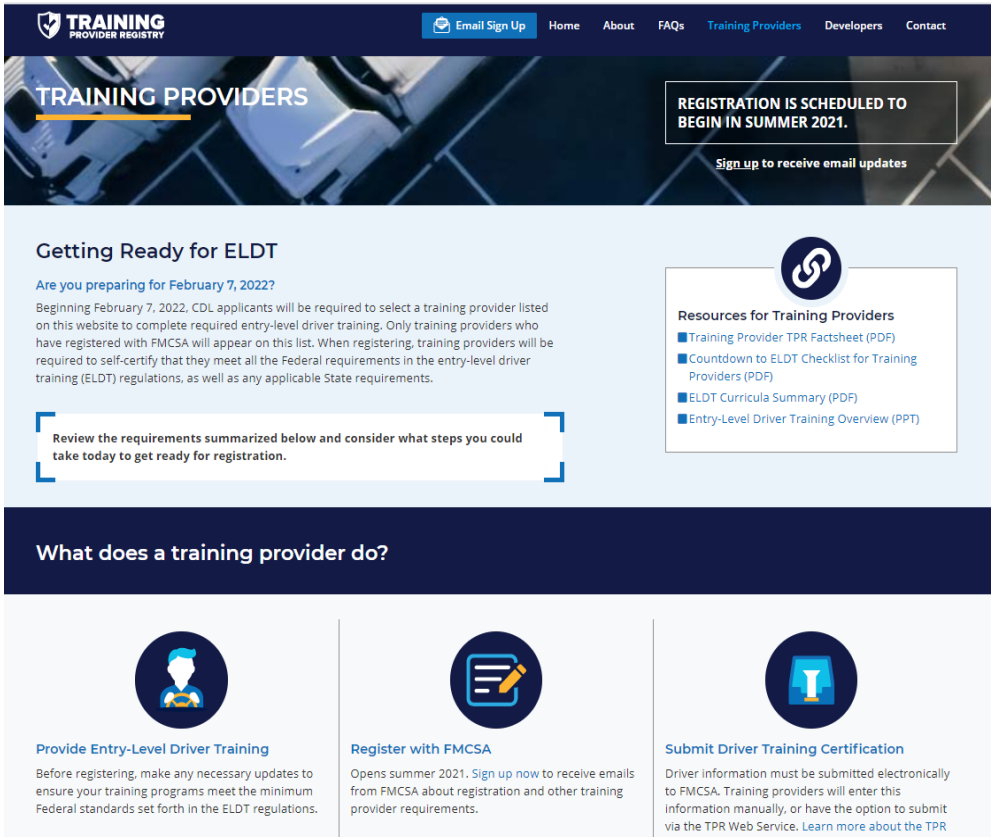
A hazardous materials (H), passenger (P), or school bus (S) endorsement for the first time

- Individuals who obtain a CLP before February 7, 2022 are not required to meet the new ELDT regulations for obtaining a CDL, so long as they obtain a CDL before their CLP (or renewed CLP) expires.
- The rule does not cover individuals for whom States have waived the CDL skills test under 49 CFR 383 (§383) (www.eCFR.gov).

The Training Provider Registry

The Training Provider Registry

- FMCSA web system that will:
  - List the training providers eligible to provide entry-level driver training.
  - Retain a record of drivers that have successfully completed entry-level driver training.



How does the Training Provider Registry support ELDT?

Search

DRIVER selects registered training provider from list on Training Provider Registry, completes training

Submit

TRAINING PROVIDER electronically submits driver training data to Training Provider Registry

Retain

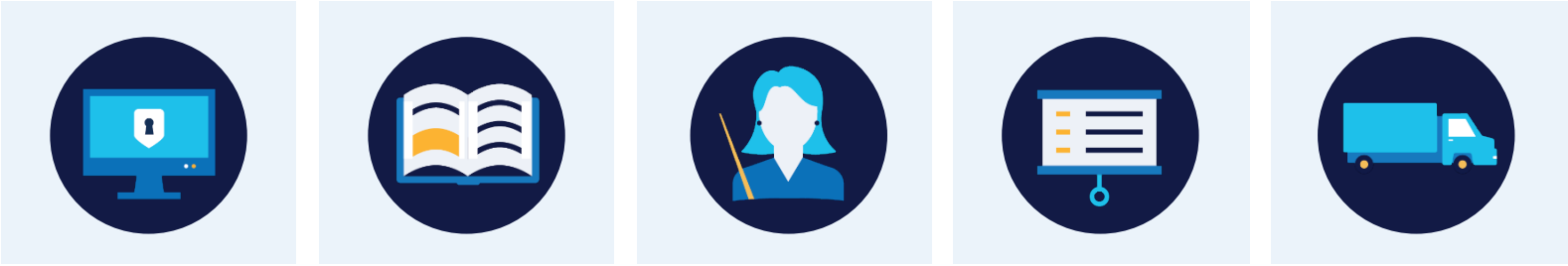
FMCSA retains driver data in Training Provider Registry

Retrieve

STATE retrieves driver data from Training Provider Registry

Training Provider Requirements

Training Provider Requirements



REGISTRATION | CURRICULA | INSTRUCTORS | FACILITIES | VEHICLES

STATE LICENSING | ASSESSMENTS | TRAINING CERTIFICATION | DOCUMENTATION | FMCSA AUDITS

For full training provider requirements, see 49 CFR part 380 subparts F & G.

Registering with FMCSA

► For more information: § 380.703

- To be authorized to provide entry-level driver training, training providers must register with FMCSA.
- During registration, training providers **must self-certify** that they meet all Federal requirements, and applicable State requirements.
- Only registered training providers will:
  - Be listed on the Training Provider Registry website (publicly viewable in late 2021).
  - Be able to submit driver training certification information to FMCSA (beginning on February 7, 2022).
- Training providers are required to register even if they do not provide training to the general public.
  - Providers may omit their contact information from the public list.

Curricula

Training providers must cover all topics described in 49 CFR part 380 appendices A through E, as applicable

- There is no required minimum number of instruction hours.
- Separate training providers may deliver the theory and behind-the-wheel (BTW) portions of the training, but both portions of BTW training must be delivered by the same training provider.
- Driver-trainees must complete both the theory and BTW portions of training within one year of each other.
  - Except for individuals seeking the H endorsement
- A simulation device cannot be used for BTW instruction, but can be used as part of theory instruction.

Instructors

► For more information: § 380.713

- Theory and BTW instructors must hold a CDL of the same (or higher) class and with all endorsements necessary to operate the CMV for which training is to be provided.
- They must also have either:
  - At least two years of experience driving a CMV requiring a CDL of the same (or higher) class and/or the same endorsement.
  - At least two years of experience as a behind-the-wheel CMV instructor.
- If an instructor's CDL has been cancelled, suspended or revoked due to offenses identified in §383.51, the instructor is prohibited from teaching for two years following the date his/her CDL is reinstated.

Facilities

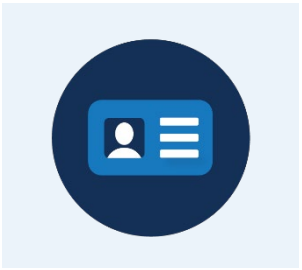
► For more information: § 380.709

- Classroom and range facilities must comply with all applicable Federal, State, and/or local statutes and regulations.
  - "Range" means an area that is free of obstructions and has adequate sight lines. Enables the driver to maneuver safely and free from interference from other vehicles and hazards.

Vehicles

► For more information: §§ 380.711, 392, 393, 396

- Vehicles must comply with applicable Federal and State safety requirements.
- Vehicles must be in the same group and type that driver-trainees intend to operate for their CDL skills test.



State Licensing

► For more information: § 380.703

- Training providers must be licensed, certified, registered, or authorized by the State where the training is conducted, as applicable.
  - Note: Some States do not have requirements for entry-level driver training providers.
- If a training provider offers theory instruction **only online**, the State licensing requirements do not apply.

Assessments

► For more information: § 380.725

Theory Training

- Training providers must use assessments (in written or electronic format) to determine trainees' proficiency with all units in the theory curriculum.
- Students must earn a minimum overall score of 80 percent.

BTW Training

- Training instructors must evaluate and document a trainee's proficiency in BTW skills.
- Training instructors must document the total number of clock hours each trainee spends to complete the BTW curriculum, but there is no minimum number of hours required.

Driver Training Certification

Training providers are not required to submit training certification information until February 7, 2022 and thereafter

- The following training certification information must be submitted to the Training Provider Registry by midnight of the second business day after each student completes training:
  - Driver-trainee name, date of birth, and license/permit number and State of issuance.
  - CDL class/endorsement and type.
  - Specifics about the type of training completed (for example, theory or BTW).
  - Score on written theory assessment (if applicable).
  - Total number of clock hours spent BTW (if applicable).
  - Date of successful completion of training.

Documentation and Record Retention

► For more information: § 380.725

- All training providers must retain specific records, including:
  - Self-certifications by accepted driver-trainees for BTW training attesting that they will comply with U.S. Department of Transportation regulations, as well as State and/or local laws related to controlled substances and alcohol testing, age, medical certification, licensing, and driving record.
  - A copy of the trainee's CLP or CDL.
  - Instructor qualification documentation.
  - Lesson plans for theory and BTW (range and public road) training curricula.
  - Records of individual entry-level driver training assessments.
- Records must be maintained for at least 3 years.

FMCSA Audits

► For more information: §§ 380.721, 380.723

- Training providers must allow FMCSA or its authorized representative to audit their operations.
  - If FMCSA determines that a training provider does not meet all applicable requirements, FMCSA may remove the training provider from the Registry.
  - Any training conducted after a training provider's removal date will be considered invalid.
  - Training providers who wish to remain listed on the Registry may appeal FMCSA's decision or take corrective action.

Maintaining Registration

► For more information: § 380.719

- **Within 30 days of a change**
  Update your registration with any changes to key information, such as:
  - Name, address, phone number.
  - Type(s) of training offered.
  - Training provider status.
  - Change in State licensure, certification, or accreditation status.
- **Biennial update**
  Confirm your TPR registration biennially, even if nothing has changed.

Prepare Now for February 7, 2022 ELDT Compliance

Training Provider Registry Timeline

Summer 2021

Training provider **registration** begins

Fall 2021

Public search for training providers begins

February 7, 2022

ELDT compliance date

Training providers begin **submitting training certification information**

Are you prepared?

Training provider registration begins summer 2021

Get Ready to Register

- Ensure your curricula, documentation, vehicles, etc. meet the minimum ELDT standards.
- When you register, you must self-certify that you comply with all applicable ELDT requirements.
- For a complete list of training provider requirements, visit 49 CFR part 380 subparts F and G and appendices A through E.

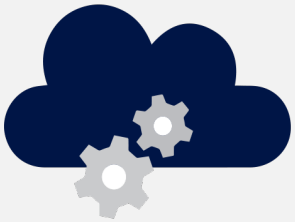
Are you prepared?

Driver records accepted starting in February 2022

Get Ready to Transmit Driver Records

MANUAL SUBMISSION

All training providers will be able to manually enter driver information using an online form.



WEB SERVICES SUBMISSION

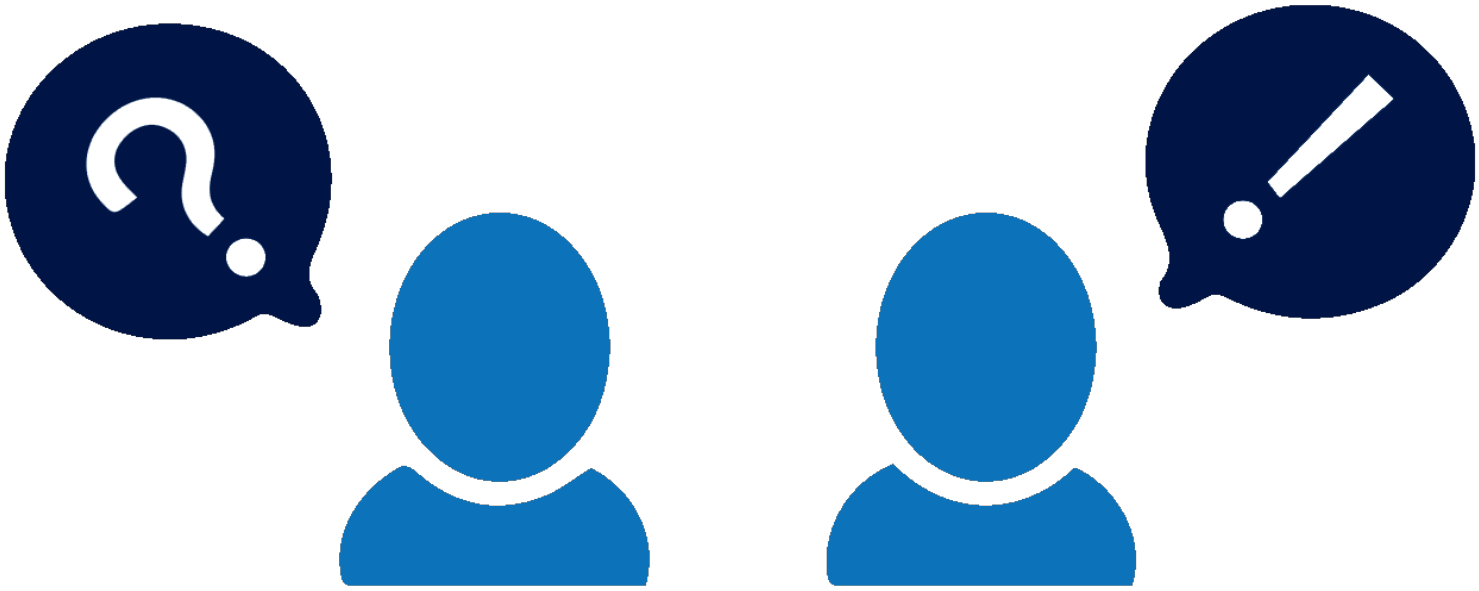
Optional: Training providers with their own IT systems can set up a web interface to submit data via a TPR Web Service.

TPR Web Service

The TPR Web Service submission option may be a good fit for you if you:

- Anticipate submitting a significant number of driver training certifications on a regular basis.
- Have an existing IT system you use for tracking driver training results.
- Have an IT support team that can update your IT system to meet the specification required to interface with the TPR Web Service.

Q&A



Resources & Support

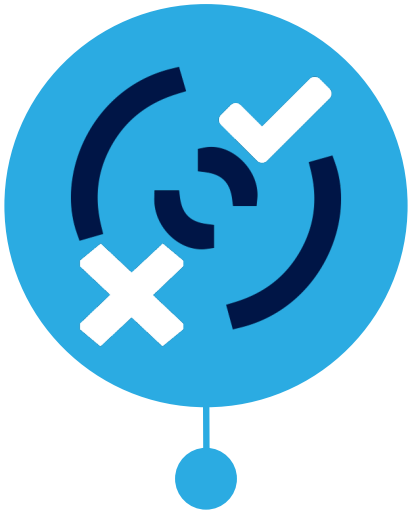
- Training Provider Educational Materials (https://tpr.fmcsa.dot.gov/provider)
- Training Provider Registry Resources for IT staff (https://tpr.fmcsa.dot.gov/DeveloperToolkit)
  - Web Services Development Handbook for Training Providers
  - Testing credentials
  - Technical support for questions and troubleshooting

Connecting to the TPR Web Service

Process for Providing Driver Training Information via the TPR Web Service

Authentication

Submission



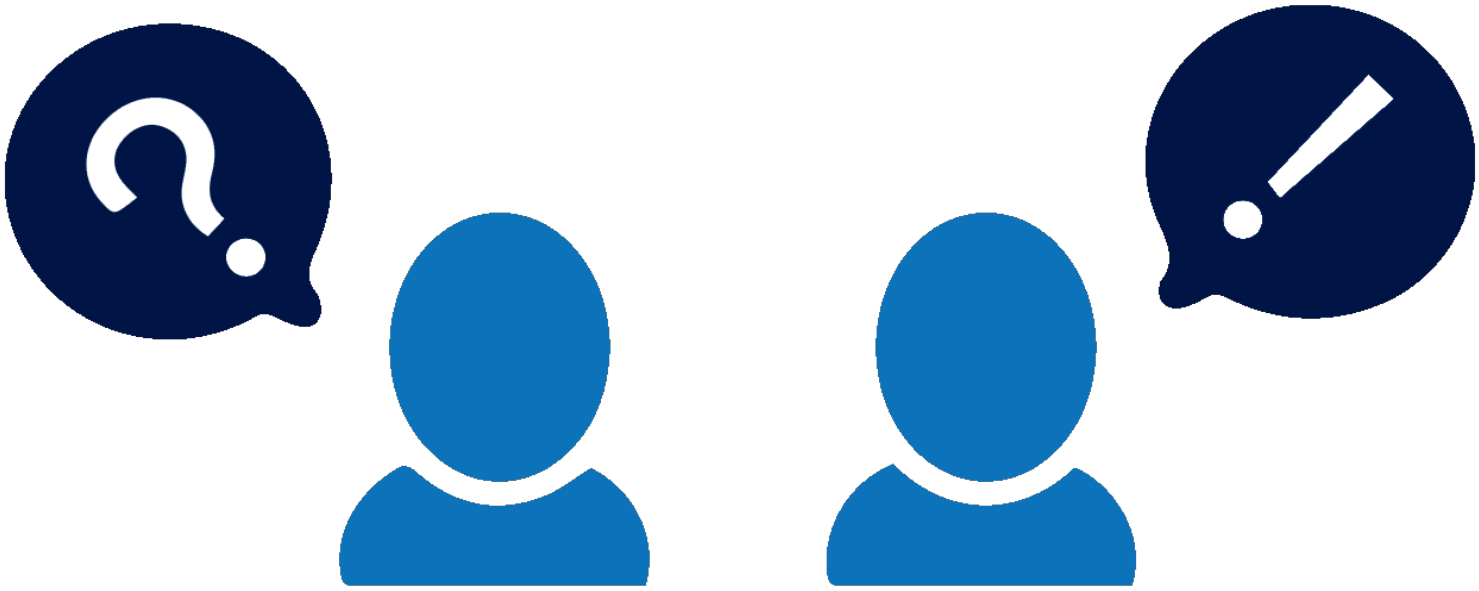
Response

Building an Interface to the TPR Web Service and Testing Your Connection

- TPR Web Service is currently available for building and testing an interface to the TPR
- Connection instructions and test credentials are available at:

  (https://tpr.fmcsa.dot.gov/DeveloperToolkit).
- Users can use these test credentials to connect and submit test driver training data to the TPR

Q&A



Where can I find resources?

Sign up for email updates

Training Provider Registry website:
https://tpr.fmcsa.dot.gov

Contact TPR Team:
https://tpr.fmcsa.dot.gov/#contact